

ENTERPRISE, STRATEGIC PLANNING AND INFRASTRUCTURE - COMMITTEE BUSINESS – UPDATED FOLLOWING MEETING 29/8/13

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. This statement does not include reports which are required by the Committee as part of the statutory process for traffic regulation orders as these are recorded separately by officers in Enterprise, Planning and Infrastructure.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update (new updates in bold)</u>	<u>Lead Officer(s)</u>	<u>Report Due (bold if item overdue)</u>	<u>Report Expected (if known)</u>
1.	Enterprise, Planning and Infrastructure Committee 26.11.09 (article 18)	<p><u>Berryden Corridor – Transport Infrastructure Improvements</u></p> <p>The Committee resolved to approve the preferred option for progression to detailed design (i.e. the so-called “Do Something” option for the corridor, in association with a bus gate at Bedford Road/Powis Terrace), and that the officials report back on detailed design, costs and programming.</p>	<p>Funding for the delivery of Phase 1 of the Berryden Corridor is now included in the Non-Housing Capital programme for 2013/14 to 2017/18. Updates on key milestones and delivery will be included in future ‘Strategic and Local Transport Projects Update’ reports.</p> <p>The Committee agreed on 6th November 2012 that this item was to remain on the Committee Business Statement.</p> <p>Key milestones for Phase 1 were included in the Strategic and Local Transport Projects update report at the meeting of 29 August 2013.</p>	Maggie Bochel		
2.	Enterprise, Planning and Infrastructure Committee 26.11.10 (article 19)	<p><u>(1) Access from the North – An Integrated Transport Solution - (2) Access from the North Proposals “Third Don Crossing”</u></p> <p>The Committee resolved, amongst other things to request a regular report back on</p>	<p>Future updates will be provided as funding is identified for delivery of this programme. It is proposed to update Members on an annual basis on progress of the whole programme, with separate reporting should individual elements require further Committee decisions. Where key</p>	Maggie Bochel		

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	Enterprise, Planning and Infrastructure Committee 18.01.11 (article 25)	<p>progress in these matters, including the development of a Delivery Programme.</p> <p>the Committee resolved to-</p> <p>(a) agree, in principle, the provisional programme for delivery of the 'Access from the North' integrated transport proposals;</p> <p>(b) instruct officers to continue discussions with BEAR and Transport Scotland regarding options on the trunk road network;</p> <p>(c) instruct officers to progress schemes from the full delivery list as priority and funding would permit, subject to consultation and referral to future Committees as required; and</p> <p>(d) to instruct officers to keep the Committee up to date with progress of the delivery plan as timescales might be amended subject to agreement of future years spend profiles of the Non-Housing Capital budget and other relevant sources of funding.</p>	<p>progress is made during the year, ad-hoc updates can be provided as part of the bulletin or included within the Strategic Transport projects update report.</p> <p>The Council at its meeting on 6th March 2013 agreed:-</p> <p>(i) to progress construction of the Access from the North proposals (Third Don Crossing) on a "works only" approach outwith the arrangements for the Aberdeen Western Peripheral Route/Balmedie to Tipperty (AWPR/B-T);</p> <p>(ii) to progress construction of the A96 Park and Choose/Dyce Drive Link Road on a "works only" approach outwith the arrangements for the AWPR/B-T;</p> <p>(iii) to take all necessary actions to progress the projects including discussing budget provision with appropriate officers;</p> <p>(iv) to request the Council Leader to invite the Deputy First Minister and Cabinet Secretary for Infrastructure Investment and Cities to Aberdeen to meet him,</p>			

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	Enterprise, Planning and Infrastructure Committee 06.11.12 (article 37)	The Committee on 6 November 2012 agreed that this item was to remain on the Committee Business Statement.	<p>elected members representing Tillydrone, Seaton and Old Aberdeen and residents of Tillydrone to discuss matters of mutual interest including the building of a Third Don Crossing; and</p> <p>(v) to instruct officers to report to each meeting of the Enterprise, Planning and Infrastructure Committee on progress in delivering the project.</p> <p>An update was included in the strategic and local transportation projects update report at the meeting of 29 August 2013.</p>			
3.	Enterprise, Planning and Infrastructure 15.03.11 (article 4)	<p><u>Parking Charges/Emissions-based Permit System</u></p> <p>The Committee resolved, amongst other things, in relation to recommendations from the Controlled Areas Parking Working Group -</p> <p>(i) to agree that a review of parking charges and entitlement set by other Council services be undertaken and reported to the Enterprise, Planning and Infrastructure Committee</p>	<p>This will form part of a wider report on city parking charges (see item 25 below), to be submitted in November, 2013</p> <p>A report combining items 3, 5 and 20 on this statement is included on the agenda for consideration.</p> <p><i>(Removal from Statement?)</i></p>	Hugh Murdoch/ Maggie Bochel	13.09.11	12.11.13

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		(ii) for consideration and possible revision; and to request officers to submit a detailed report on the possibility of establishing a city wide emissions-based permit system, on the proviso that such a proposal would be revenue neutral to the Enterprise, planning and Infrastructure Committee at its meeting on 13 September, 2011.				
4.	Enterprise, Planning and Infrastructure 13.09.11 (article 24)	<p><u>South Aberdeen Coastal Regeneration Project (SACRP) – Programme Developments</u></p> <p>The Committee resolved, amongst other things, to receive a report in the April/May 2012 cycle, linking coastal regeneration initiatives into the mainstream development of climate change adaptation strategies and flood risk management.</p>	The Aberdeen Coastal Regeneration Project can only be progressed as part of the mainstream development of climate change adaptation strategies and flood risk management, if EP&I's Sustainable Development and Infrastructure teams are able to commit sufficient resources to address this issue. For the moment, these resources are not available. A report will be brought back to Committee as soon as these resources become available.	Gordon McIntosh	21.05.12	

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5.	Housing and Environment 22.05.12 (article 10)	<p><u>Housing Car Parking – Permit And Enforcement Consultation Results</u></p> <p>The Housing and Environment Committee agreed, amongst other things, to defer recommendation (d) pending a committee report on parking and a broader report on parking policy which will incorporate the Housing Revenue Account and parking that the Enterprise, Planning and Infrastructure Service is responsible for.</p>	<p>A report combining items 3, 5 and 20 on this statement is included on the agenda for consideration.</p> <p><i>(Removal from Statement?)</i></p>	Hugh Murdoch Donald Urquhart	6.11.12	12.11.13
6.	Enterprise, Planning and Infrastructure 11.09.12 (article 20)	<p><u>Management of Events in Parks and Open Spaces</u></p> <p>The Committee agreed to request that officers report back to the appropriate Committee on how future events of the type described are to be managed in Park and Ride sites.</p>	<p>At the meeting on 28 August 2013, it was agreed to report back to the next meeting of the Committee on the production of a policy for the management of events at park and ride sites and open spaces.</p> <p>This is addressed within the Strategic and Local Transportation Projects Report on the agenda.</p> <p><i>(Removal from Statement?)</i></p>	Maggie Bochel	22.01.13	21.01.14
7.	Enterprise, Planning and Infrastructure 11.09.12 (article 23)	<p><u>Aberdeen The Smarter City: A Strategy for 2020</u></p> <p>The Committee agreed to instruct officers to report back to the Committee in August 2013 with the strategy and implementation plan for</p>	<p>Project initiation documents including project brief have been developed.</p> <p>Officers within EP&I are currently investigating funding and resource options for strategy development including scoping external delivery</p>	Maggie Bochel	29.08.13	13.03.14

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		approval.	partners. Unlikely to be at a stage to report full strategy to Committee in August. Anticipated to be able to report in first quarter of 2014.			
8.	Enterprise, Planning and Infrastructure 31.05.12 (article 31)	<p><u>Bridge of Don Park and Ride</u></p> <p>The Committee resolved, amongst other things, to:-</p> <p>(i) instruct the Director of Enterprise, Planning and Infrastructure to bring a further report to the Enterprise, Planning and Infrastructure Committee reporting on any potential conflict between the Development Framework and the preferred option for a permanent site for the Bridge of Don Park and Ride;</p> <p>(ii) agree that in the interim the current site continue as a temporary Park and Ride location; and</p> <p>(iii) request that the Director of Enterprise, Planning and Infrastructure further discuss all possible site opportunities and provide a detailed report back on all options to a future meeting of the Enterprise,</p>	<p>Following the anticipated summer 2013 Council decision on the outcomes of tendering process for a development partner for the AECC, the issue of the Park and Ride facility at Bridge of Don will be reviewed and reported back to this committee.</p> <p>Reporting back on this item is subject to the decision of Council on the outcomes of the AECC tendering process. The impacts on Bridge of Don Park and Ride would then be reported back to this Committee early in 2014.</p>	Maggie Bochel	06.11.12	21.01.14

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		Planning and Infrastructure Committee.				
9.	Enterprise, Planning and Infrastructure 11.09.12 (article 26)	<u>Shared Pathway - (A96/Old Meldrum Road/ Mugiemoss Road, Aberdeen) Dubford/ Greenbrae Area).</u> The Committee agreed that officers be instructed to report back in two years time on how these Traffic Orders have progressed.		Hugh Murdoch	04.09.14	
10.	Enterprise, Planning and Infrastructure 11.09.12 (article 29)	<u>Extension of Pay by Phone Parking</u> The Committee agreed to instruct officers to report back on the feasibility of paying parking charges by credit/debit cards at parking machines.		Hugh Murdoch	22.01.13	21.01.14
11.	Enterprise, Planning and Infrastructure 11.09.12 (article 38)	<u>Bus Shelter Advertising Contract</u> The Committee agreed:- (1) to instruct officers to enter negotiations with Clear Channel with the aim of agreeing a reduced term for the Bus Shelter Advertising Contract; and (2) to instruct officers to report back on the outcome of the above negotiations and with a plan for retendering the	As noted previously, the Legal team is still dealing with this matter. It is likely that we will not be successful in reducing the contract length, however a clearer update will be provided on this in due course. Given that the contract end date is 2016, officers estimate the tender process will take approximately 2 years, which in itself results in difficulties in reducing contract length. Over Summer officers will commence preparatory work, with the aim of commencing tender procedures	Maggie Bochel	22.01.13	12.11.13

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		Contract and Variation.	early 2014 and a report to Committee will be prepared for November 2013 requesting permission to commence tender procedures.			
12.	Housing and Environment 15.01.13	<p><u>Crematorium Bus Service</u></p> <p>The Committee agreed the implementation of a subsidised bus service between Aberdeen Royal Infirmary and Aberdeen Crematorium for one year, as detailed in the report subject to approval during the budget process and that officers to report back to the Enterprise, Planning and Infrastructure Committee on the level of use and performance of the service.</p>	<p>Service will commence on Monday 1st April 2013, as service 94 operating from ARI to Aberdeen Crematorium via Woodend Terminus between 09:00AM and 16:34PM, Monday to Friday, operated by Central Coaches Aberdeen.</p> <p>The service has now commenced. Officers will continue to monitor the service and will, as advised, report back to Committee in January 2014.</p>	Maggie Bochel	21.01.14	21.01.14
13.	Enterprise, Planning and Infrastructure 22.01.13 (article 18)	<p><u>Aberdeen Local Development Plan Policy on Affordable Housing Requirements for New Development</u></p> <p>The Committee agreed for officers in Planning and Sustainable Development to consult on proposals to amend the commuted payment and report back to this Committee with the results of this consultation with a proposed figure or method of calculation to be agreed.</p>	<p>The Committee at its meeting on 21st May 2013 agreed that officers in Planning and Sustainable Development would consult on the proposed amendment to the methodology for calculating commuted payments.</p> <p>During the consultation, Homes for Scotland expressed their concern about the length of the consultation period during the holiday period. To allow for stakeholders to give proper consideration of the proposal and prepare valuable responses it was</p>	Maggie Bochel	21.05.13	12.11.13

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			<p>agreed that the consultation period is extended to 6 September. A report with the results of the consultation will be prepared for Enterprise, Planning & Infrastructure Committee on 12 November.</p> <p>A report is included on the agenda for consideration.</p> <p><i>(Not to be removed from the statement at this time)</i></p>			
14.	Enterprise, Planning and Infrastructure 22.01.13 (article 26)	<p><u>Garthdee Controlled Parking Zone Extension</u></p> <p>The Committee agreed to instruct officers to monitor the parking impact in the area following the opening of the expanded Robert Gordon University campus and report findings to the Committee with further recommendations pertaining to the implementation of the Controlled Parking Zone.</p>	<p>The new campus will not be fully operational until September 2013 when officers will commence to monitor any parking problems in the surrounding streets. Discussions are ongoing with the University over the required changes to the legal agreement due to the committee decision.</p> <p>The students have only just returned to University therefore any review of the parking will be to January meeting but more likely March 2014.</p>	Hugh Murdoch	21.05.13	13.03.14
15.	Enterprise, Planning and Infrastructure 22.01.13 (article 31)	<p><u>Aberdeen Renewable Energy Group</u></p> <p>The Committee agreed to instruct officers to obtain a business plan from AREG for the 2013-2018 periods to form the</p>	<p>The AREG Business Plan will be finalised for reporting to the November meeting.</p>	Maggie Bochel	29.08.13	21.01.14

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		basis of an annual funding and reporting arrangement and report this plan to Committee by September, 2013. This report should also include a detailed analysis of current and future State Aid and procurement issues, to be undertaken by the Council's Legal Services, in consultation with the Scottish State Aid Unit and the Service.				
16.	Enterprise, Planning and Infrastructure 22.01.13 (article 15)	<u>2012 International Trade Plan Survey – Presentation</u> The Committee agreed to receive a presentation in relation to the 2012 International Trade Plan Survey.	An update on this was included in the information bulletin for the meeting on 21 st May 2013.	Gordon McIntosh	19.03.13	
17.	Enterprise, Planning and Infrastructure 19.03.13 (article 22)	<u>Internal Waste Minimisation</u> The Committee agreed to instruct officers to establish a plan of waste minimisation actions in 2013 and report back to Committee with an annual review of corporate waste measures.	A report is included on the agenda for consideration. <i>(Removal from Statement?)</i>	Maggie Bochel	29.08.13	12.11.13
18.	Enterprise, Planning and Infrastructure 19.03.13 (article 23)	<u>Review of the Aberdeen Local Development Plan</u> The Committee agreed to instruct officers to report back to Committee later this year with the draft Main Issues report.	A report is included on the agenda for consideration. <i>(Removal from Statement?)</i>	Maggie Bochel	12.11.13	

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19.	Enterprise, Planning and Infrastructure 19.03.13 (article 25)	<u>SUMP (Sustainable Urban Mobility Plan)</u> The Committee agreed that officers should undertake public consultation on the SUMP alongside the Aberdeen Local Development Plan pre-Main Issues Report consultation exercise on Options 1-3 and report the results of this consultation back to Committee in due course.		Maggie Bochel	29.08.13	21.01.14
20.	Enterprise, Planning and Infrastructure 19.03.13 (article 33)	<u>Parking Charges</u> The Committee agreed to instruct the Director of Enterprise, Planning and Infrastructure to carry out a complete reappraisal of parking charges in the city taking into consideration our Smarter City objectives and that a report be brought to the Enterprise, Planning and Infrastructure Committee on 12 th November 2013.	A report combining items 3, 5 and 20 on this statement is included on the agenda for consideration. <i>(Removal from Statement?)</i>	Hugh Murdoch	12.11.13	
21.	Enterprise, Planning and Infrastructure 21.05.13 (article 14)	<u>Electric Vehicle Charging</u> The Committee agreed to make electric vehicle charging free to the public, initially until the end of 2014, and to review this position in March 2014, when usage and costs to date will be reported		Maggie Bochel	13.03.14	03.06.14

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		back to the Committee.				
22.	Enterprise, Strategic Planning and Infrastructure 29.08.13 (article 6)	<p><u>Roads Winter Service Plan</u></p> <p>It was agreed to request officers to report back to the next meeting of this Committee on how the above routes could be included and implemented within the Roads Winter Service Plan 2013-14.</p>	<p>A report is included on the agenda for consideration.</p> <p><i>(Removal from Statement?)</i></p>	Hugh Murdoch	12.11.13	12.11.13
23.	Enterprise, Strategic Planning and Infrastructure 29.08.13 (article 17)	<p><u>Flood Risk Management</u></p> <p>It was agreed to Instruct officers to report back to Committee when the draft short list of flood management measures for the North East Local Plan District has been progressed to approval stage.</p>		Hugh Murdoch		
24.	Enterprise, Strategic Planning and Infrastructure 29.08.13 (article 23)	<p><u>Market Street/Guild Street Junction</u></p> <p>(i) in relation to the Aberdeen City Council (Market Street/Guild Street, Aberdeen) (Rationalisation of Turning Movements) Order 201(X), uphold the objection received and refuse the making of this order, reverting to the status quo position from January 2014 after the Christmas and New Year period; and</p> <p>(ii) that officers review this in</p>		Maggie Bochel	04.09.14	

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		twelve months' time and report back to the Committee.				
25.	Enterprise, Strategic Planning and Infrastructure 29.08.13 (article 27)	<u>Speed Survey A944 to B9119</u> It was agreed that officers carry out a detailed road speed survey on the A944 and B9119 and report back to the Committee in twelve months' time.		Hugh Murdoch	04.09.14	
26.	Enterprise, Strategic Planning and Infrastructure 29.08.13 (article 27)	<u>Extension of 30mph Speed limit on A93 to Old Ferry Road and 153 North Deeside Road</u> It was agreed that officers make the necessary arrangements to extend the current 30 mile per hour speed limit on the A93 to the section between Old Ferry Road and 153 North Deeside Road at Bielside and report back to the Committee.		Hugh Murdoch	21.01.14	
27.	Enterprise, Strategic Planning and Infrastructure 29.08.13 (article 28)	<u>Area Around Hill of Rubislaw – Parking Review</u> It was agreed to instruct officers to investigate further the potential to introduce a Priority Parking Scheme, detailing estimated income/expenditure following further surveys and to report back to a future Committee with these findings		Hugh Murdoch	21.01.14	
28.	Enterprise, Strategic	<u>C127 Blacktop Road – Flashing Speed Limit Signs</u>		Hugh Murdoch	21.01.14	

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	Planning and Infrastructure 29.08.13 (article 9)	It was agreed that officers would report back to the Committee on the feasibility of installing flashing speed limit signs at C127 Blacktop Road (East to West bound).				
29.	Enterprise, Strategic Planning and Infrastructure 29.08.13 (article 9)	<u>Rural Roads – Speed Limits</u> It was agreed that officers would report back to the Committee in twelve months time on the speed limits across rural roads.		Hugh Murdoch	04.09.14	
30.	Enterprise, Strategic Planning and Infrastructure 29.08.13 (article 10)	<u>Flood Guard Grant Scheme</u> The Committee agreed:- 1. to the instigation of a grant for the provision of flood Guards; 2. that, subject to suitable funds being made available through the annual budget process, a sum up to a maximum of £50,000 be provided for the next 5 years to manage the project and approve the grant expenditures; 3. that, subject to a budget provision, a grant of 50% of the cost of installation of flood guards up to a maximum of £1,250 per property be made to affected property owners on receipt of proof of expenditure; and		Hugh Murdoch		

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		4. to instruct officer to monitor the take up on this provision and to report back to the committee at a future date				
31.	Council 21.08.13	<p><u>Governance Arrangements for Arms Length External Organisations</u></p> <p>The Council agreed to instruct officers to report to the relevant committees on arms length external organisations.</p>	<p>A report is included on the agenda for consideration.</p> <p><i>(Removal from Statement?)</i></p>	Acting Director of Corporate Governance	12.11.13	12.11.13
32.	Urgent Business Committee 29.4.13 (article 2)	<p><u>Processions Charging Policy</u></p> <p>The Urgent Business Committee resolved, amongst other things, to instruct that a report be submitted to the next meeting of the Finance and Resources Committee on a policy review and the introduction of a processions charging policy.</p>	<p>A report will be submitted to the next meeting of the Enterprise, Strategic Planning and Infrastructure Committee.</p> <p>A report is included on the agenda for consideration.</p> <p><i>(Removal from Statement?)</i></p>	Head of Asset Management and Operations	12.11.13	12.11.13